



LISA Academy School District Parent and Family Engagement Plan

School Year

2017-18

Superintendent

Dr. Fatih Bogrek

School Improvement Status

Needs Improvement

Parent and Family Engagement Plan Committee Members

Aydogan Altun, Director, Jacqueline West, Counselor, Tuba Dundar Teacher, Valerie Martin-Parent, Duane Lang-Parent, Mary Martin-Parent

Goal 1: LISA Academy fosters effective parent and family engagement strategies and support partnerships among school, parents, and the community to improve student achievement.

1. The LISA Academy School District will take the following actions to engage parents in the joint development, printing, review, and improvement of its district wide parent and family engagement plan under section 1112 of the ESEA:

The school will work with parents to jointly develop a written policy that is distributed to all parents.

Parent volunteers will be used to help print and distribute policies to students.

Parent meetings will be held to allow parents to review and make improvements to the district policy.

Parents will be given the opportunity to meet with school employees to discuss policy after school hours by calling the school to schedule times at their convenience.

School will send notices home and advertise through postings on campus stating the time and location of parent meetings. Parents will be given the option of meeting during out of school hours with school administration and parent center staff to discuss school parent and family engagement plan.

The LISA Academy School District will take the following actions to involve parents in the process of school review and improvement under section 1116 of the ESEA:



The school will publicize and disseminate the results of its local annual review of each school to parents, teachers, principals, schools, and the community so that they can continually refine the instructional program, in an instructionally useful manner, to help all children in Title I, Part A programs meet the challenging State student achievement standards.

Parents will be provided with a School Handbook that allows them to review school policies and they will be encouraged verbally and in print to make suggestions to administrators regarding policies.

The school will host parent meetings to discuss school review and improvement and allow parents to ask questions about and make suggestions to the process.

The LISA Academy School District will provide the following necessary coordination, technical assistance, and other support to assist Title I, Part A schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance:

Parents will be involved on committees whose focus is in developing and implementing the Arkansas Comprehensive School Improvement Plan at the school level.

Opportunities will be given to allow parents to volunteer to assist with school functions such as chaperoning after school activities, etc.

The school will host parent meetings that provide parents with information on how to best help their child succeed in school.

The school will conduct volunteer training annually at various times to allow parents get necessary training in order to volunteer within the school.

2. Annual meeting was held in the spring (on Friday, May 19, 2017 at 4 pm at LISA North Library) to update the plan for next year's Title I, Part A. Program. The meeting was facilitated by the Fatih Bogrek, Director. This meeting was attended by both parent and family engagement committee members, invited parents, selected faculty and was open to the public. Comments, feedback and suggestions from this meeting were used to formulate the following school year's policy regarding Title I.

4. The LISA Academy School District will coordinate and integrate parent and family engagement strategies in Part A with other outside agencies in the community, such as local Head Start programs, Reading First Programs, Early Reading First programs, Even Start programs, Parents as Teachers programs and Home Instruction Program for Preschool Youngsters and State-run preschool programs. The school coordinates with other community services organizations including Goodwill and the Sherwood Mayor's



Youth Council to offer involvement in the community and outreach from the school. The Title I Coordinator Necati Sahin, will be responsible for this, and will accomplish this goal by mailing out information to local agencies and following up on any partnership opportunities that may arise from these communications.

5. The parent and family engagement facilitator/contact person for Title I is Aydogan Altun. Parent and Family Engagement Committee Members are; Jacqueline West, Counselor, Tuba Dundar Teacher, Valeria Martin-Parent, Duane Lang-Parent, Mary Martin-Parent.

6. LISA Academy will take the following actions to conduct, with the engagement of parents, an annual review of the content and effectiveness of this parent and family engagement plan in improving the quality of its Title I, Part A schools. This review will take place on May 10, 2018 in the school's library. The meeting will be facilitated by the parent and family engagement facilitator/contact person, Aydogan Altun. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parent and family engagement plan and activities to design strategies for more effective parent and family engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement plan.

7. The annual evaluation will be attended by the parent and family engagement committee members, including Aydogan Altun, Jacqueline West, Counselor, Tuba Dundar Teacher, Valeria Martin-Parent, Duane Lang-Parent, Mary Martin-Parent. Other selected faculty members and parents may be invited. The meeting will be noted on the district website.

A parent and family engagement survey will be drafted by school administrators, faculty, and the PTSA, if applicable. Participants will then review the survey to ensure that it is diverse in its use and ensure that it's appropriate in meeting the needs of Economically Disadvantaged and race or ethnic minorities.

Survey will be distributed by email to all parents through school newsletter and by link available on the school's website.

Parent meetings will be held to address and make improvements to the policy for any barriers that are determined.

Parents will be asked to make verbal suggestions to the parent and family engagement at various parent functions.



Goal 2: LISA Academy will provide coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental engagement.

1. LISA Academy School District will provide coordination, technical assistance, and other support necessary to its schools in planning and implementing effective parental engagement.

It will accomplish this by conducting ongoing site visits at the school to observe parental engagement practices. The parent and family engagement facilitator/contact person, Aydogan Altun, will be responsible for seeing that these visits are completed and documented annually.

2. LISA Academy School District will enhance the awareness and skills of teachers, pupil service personnel, principals, and staff in reaching out to, communicating with, and working with parents as equal partners. To accomplish this, the parent and family engagement facilitator/contact person, Aydogan Altun, will organize a variety of events throughout the year. Parent and family engagement workshops will be held for principals during professional development. These meetings will provide technical assistance to administrators including explanations, directions and ideas for creating a climate conducive to parental participation, the importance of setting administrative leadership, and how to incorporate these in the School Improvement Plan. All administrators will have at least three hours of professional development in this area. All teachers will obtain at least two hours of professional development on understanding effective parent and family engagement strategies.

3. LISA Academy School District will ensure, to the extent possible, that information is sent home in a language and form that parents can understand. In order to do this, the parent and family engagement facilitator/contact person, Aydogan Altun, will consult the Home Language Surveys which are sent out at the beginning of each school year, to determine what languages are needed in order to communicate with most families. The facilitator will be a point of contact for any family that needs forms to be translated, and the facilitator will provide translated information if this is possible.

4. All LISA Academy schools will be monitored to ensure compliance with all Title I, Part A tasks. The person responsible for this if the Title I Coordinator is Necati Sahin.

5. The LISA Academy School District Parent and Family Engagement Plan is a comprehensive plan that will help develop a meaningful partnership that meets the needs of the families, school, and communities involved and incorporates ideas that benefit the involvement of the parents. The result of this plan will be schools where parents feel welcome and have an opportunity to make significant contribution to the district's schools. A committee comprised of parents whose children attend our schools



will meet annually to review the LISA Academy School District Parent and Family Engagement Plan and the compacts/contracts that are used by schools as an agreement between the school, student and parent. The Parent and Family Engagement Plan, as well as individual school plans, will be posted on the district web site.

6. The parent and family engagement facilitator/contact person will be responsible for making sure that each school has a parent and family engagement plan and that the policy is shared with parents and the community annually.

7. The plan will be available to parents on the district's website.

8. Each Title I School under LISA Academy will provide materials and training to help parents work with their children to improve academic achievement, such as literacy training and using technology, as appropriate, to foster parent involvement. Each school will provide the date of the trainings, the topic that will be covered, the name of the facilitator and their contact number in their individual school plan.

Goal 3: LISA Academy will build the school's capacity for strong parental engagement.

Elementary, Middle, and Secondary schools will conduct activities, meetings, and seminars in an effort to build a high level of parental involvement. The district will provide information to participating parents in such areas as national, state, and local education goals, including parents' rights as defined in Title I, Part A. The school district will survey/monitor meetings held in schools. Collaboration with school administrators will allow the district to recognize sub groups of parents who are not participating in available activities and identify the barriers that are keeping them from participating in the students' education. Multiple offerings (before-school, daytime, and evening) for events, ELL services for students and families, and access to school personnel regarding the explanation of special services will address potential barriers for LISA North families. Strategies for more parent and family engagement will be developed by the local schools that will encourage all parents to be involved in school activities. Parent/community stakeholders will be given opportunities to become active in the schools through a volunteer program. Tutors, Watch D.O.G.S. Dads, chaperones for field trips, and library helpers are some of the areas where volunteers can be utilized within a school. A school wide Parent-Teacher Organization meeting will be coordinated biannually, if applicable. Parenting resource materials will be available through the district and/or school offices. These resources will include: Parent Tips in Newsletters, Services provided for families in need, Parenting Workshops, Handouts, books, and videos in the parent center, and special events. Each school will schedule



back to school meetings for parents when school begins. Additionally, informational packets will be distributed to all families. The following items will be included in the informational packets: Opportunities to volunteer, Telephone and Personnel Listing, Student handbook, data sheet, Student success tips, School calendar of events, School/Title 1 Compact, Family survey. Additionally, information will be provided for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child. At the end of each school year a needs assessment will be conducted by the school district. This survey will allow parents input in the evaluation of the district plan for its effectiveness. The survey results will be evaluated by a core committee and the district plan will be revised to continue to improve academic performance. The core committee will be comprised of district staff and parents, and facilitated by a Federal Programs designee. The school has and will continue to approve reasonable and necessary expenses associated with parental engagement activities. Administration will continue to provide any reasonable support for parent and family engagement at the request of any and all of its schools.

Goal 4: LISA Academy will conduct, with the involvement of parents, ongoing evaluation of the content and effectiveness of the parent and family engagement plan as it relates to strategies for increasing parental participation and identifying barriers to greater participation.

LISA Academy will take the following actions to conduct, with the involvement of parents, an annual evaluation of the content and effectiveness of this parent and family engagement plan in improving the quality of its Title I, Part A schools. This review will take place on May 10, 2018 at 4 pm in the school's library. The evaluation will include identifying barriers to greater participation by parents in parental involvement activities (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). The school district will use the findings of the evaluation about its parental parent and family engagement plan and activities to design strategies for more effective parental engagement, and to revise, if necessary (and with the involvement of parents) its parent and family engagement plan.

The annual evaluation will be attended by the parent and family engagement committee members, including Aydogan Altun, Jacqueline West, Counselor, Tuba Dundar Teacher, Valeria Martin-Parent, Duane Lang-Parent, Mary Martin-Parent. Other selected faculty members and parents will be invited. The meeting will be noted on the district web site.

A parental engagement survey will be drafted by school administrators, faculty, and the PTSA. Participants will then review the survey to ensure that it is diverse in its use and



ensure that it's appropriate in meeting the needs of Economically Disadvantaged and race or ethnic minorities.

Survey will be distributed by email to all parents through school newsletter and by link available on the school's website.

Parent meetings will be held to address and make improvements to the policy for any barriers that are determined.

Parents will be asked to make verbal suggestions to the parent and family engagement plan, this will be noted on our district website.

Administration will routinely collect parent participation documentation through sign-in sheets for workshops, meetings, and conferences; schedules; brochures; meeting notes; and other means as appropriate throughout the school year. This documentation is available upon request and is maintained by school administration.

LISA Academy will use the findings from evaluation process to make recommendations to each participating school for parent and family engagement plan revision and/or provide suggestions for designing school improvement policies, as they relate to parental engagement using the process described above.

LISA Academy will develop and disseminate an annual parent activity evaluation report based on its evaluation above to share with parents, staff and the community. The report will be available upon request to all interested parties upon written request.

Goal 5: LISA Academy will involve parents in the joint development of the district Title I Application under section 1112 (ACSIP).

LISA Academy will recruit parents to serve on district ACSIP committee to develop the Title I Application. Administrators will contact parents who are actively involved in parental engagement activities at the school, based on volunteer forms and past experience. The school will also recruit parents for a district Parent Advisory Committee. This committee will meet periodically throughout the year to give feedback to school leaders and to brainstorm about upcoming issues facing the school.

LISA Academy will encourage the formation of partnerships between the district and local businesses that includes roles for parents. School administrators will meet with various local business leaders and church leaders to attempt to build relationships and foster more parent involvement opportunities.

LISA Academy will involve parents through an annual survey to improve district effectiveness, as described above. Also, key points from this annual survey will be



discussed at parent committee meetings and opportunities given for parent feedback on these issues will occur.