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## LITTLE SCHOLARS of ARKANSAS

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"Embrace your Future"

Wednesday, August 26, 2009

Dear Parents and Guardians,

### **Volunteers**

We want to thank our PTSA volunteers who helped during the first week of school and the volunteers who continue to help, especially during school lunch periods. Your kindness and participation is greatly appreciated and welcomed. We admire your commitment and are grateful. Thank you.

### **AFTERSCHOOL CARE PROGRAM**

Beginning September 1, 2009 payment for the after school program will be required. Please submit payment by September 1 2009. Please send your payment in the form of a check, payable to LISA Academy or cash to the school front office. Families who have already submitted an after school care application but no payment may submit their payment to the office by September 1 2009. Families who are interested must fill out an application and submit their payment. Applications are available in the front office. Parents please note if you have a student who joins a club but will use the after care program from 4:00-5:00 will be responsible to submit payment. After school clubs are generally free unless the sponsor teacher requires specific items or donations for the club. Families who submitted both an application and payment will have their payments posted for the month of September.

Most clubs will typically meet from 3:10PM to 4:00PM. A few of the clubs will meet at different times. Parents will need to make sure that they know the club times, so they know what day and time to pick up their student(s). Students are to be where they can be supervised at all times after school. After the club time ends, the sponsors will take the students to the cafeteria or to the front of the building to be picked up. If the student is being picked up, please make sure that the student's ride is on time. If necessary, the sponsor will wait with the student(s) in the front of the building for no more than ten (10) minutes. After ten (10) minutes, the sponsor will take the student to after care and the parent will be responsible for paying the \$3 daily fee for that day. After Care ends at 5:00PM. This same procedure will be followed for the upcoming mandatory tutoring program.

Please Note: Clubs will start after September 14, 2009.

### **COUNSELOR NEWS**

Exploring College Options Program where representatives from Harvard, Georgetown, Duke, Stanford, and the University of Pennsylvania will be here to talk about their college.

Registration is not required but preferred at <http://www.exploringcollegeoptions.org>. The program is set for September 13th at 7:30PM at the Embassy Suites, 11301 Financial Centre Parkway, Little Rock, AR 72211.

### **SCHOOL PICTURES**

6<sup>th</sup> through 11<sup>th</sup> grade students will have their school photographs taken on September 4, 2009. Seniors pictures will be taken on September 11, 2009. Parents please look for the picture order form envelopes students will take home this week.

### **LISA ACADEMY SCHOOL 2009-2010 STUDENT HANDBOOK**

Students have received a copy of the 2009/2010 Student Handbook. Parents please remember to sign the back page and have your student turn the signed page into their English teacher by Monday, August 31, 2009.

### **SCHOOL LUNCH PAYMENTS**

Mrs. Critton, our new lunch coordinator, would appreciate your help so she can run the lunch periods more efficiently. Parents are encouraged to submit payment for school meals by check, payable to LISA Academy, or cash on Monday of each week. Families may choose to submit a check for the academic year, month or week. Parents who choose to send cash for the week may want to choose the meals their child will eat and submit the exact amount of cash on the Monday of that week.

Planning ahead and sending the exact amount of money for your child's lunch will benefit both students and staff.

The current lunch periods are twenty six minutes long and therefore there is not enough time to dispense change. Thank you for understanding.

### **TRAFFIC PLAN**

Please read attachment regarding the 2009/2010 traffic plan.

### **NURSE NOTE**

Please read the attached note from our school nurse.

### **PERMISSION TO WALK-OFF CAMPUS FORM**

Please read attachment regarding the Permission to Walk-Off Campus form and turn it to front office as soon as possible.

## **School Traffic Policy**

### **Before School:**

Cars should remain in line when dropping off their student.

Cars should go around the cul-de-sac in the car line and not cut in front of other cars.

Cars should not go around cars ahead of them and drive down the center of the road.

Parents should have students ready to get out of the car promptly and efficiently. Please have all conversations completed prior to drop-off.

Students should never cross the street without a parent escort.

Cars should not be left unattended between the hours of 7:30AM and 8:00AM on the street in the front of the building.

Students should not be dropped off in the parking lot.

Children who are not students at LISA Academy should not be in the building without parent supervision, even for a brief period of time.

Do not drive into the nearby office building parking lots to drop off your student(s). The owners of the buildings are complaining.

### **After School:**

Cars should remain in line when picking up their student(s).

Cars should go around the cul-de-sac in the car line and not cut in front of other cars.

Cars should not go around cars ahead of them and drive down the center of the road.

Parents should remind students to get in their car in a prompt and efficient manner.

Parents should ensure that their students get all of their belongings before leaving the building and are not supposed to reenter the building after 3:20PM

Students should never cross the street without a parent escort.

Cars should not be left unattended between the hours of 3:00PM and 3:30PM on the street in the front of the building.

Students should not be dropped off in the parking lot.

Children who are not students at LISA Academy should not be in the building without parent supervision, even for a brief period of time.

Middle school students may wait for their parents in the back of the school, if they have a sibling who is a high school student. The middle school student must stay with their older sibling while waiting on their ride. Parents need to provide a written note stating this is permissible.

Do not drive into the nearby office building parking lots to pick up your student(s). The owners of the buildings are complaining.

**Friday, August 28, 2009**

Welcome back students and parents! I am very excited to be back for my second year here at LISA Academy. I just wanted to send out a few reminders:

New Medical-Emergency Contact forms must be filled out every year. Grades 9-12th are the most outdated. If contact information changes, please let us know so that we may update your children's files.

The Arkansas Department of Health changed their law regarding immunizations last year. The biggest change is regarding the Varicella immunization (Chicken Pox) for 7th graders. Since our school begins at 6th grade, this is the best time to start the series. Here are the rules:

If a child has had the disease (Chicken Pox), then a written statement from the child's attending physician stating the disease must be given to the school nurse for filing.

If a child is under the age of 13 when first receiving the Varicella immunization, only ONE vaccine is necessary. If the child is older than 13 years of age when receiving their first Varicella immunization, then the child will require TWO doses; each dose separated by at least 28 days.

For those who would like to donate to our nurses' office, these are the items most needed:

Ice packs  
Feminine Napkins  
Crackers  
Juice Boxes

Thank you for your time. Here's to a healthy school year!

**Tonya Mullikin, RN**  
**School Nurse**

**Permission to Walk-Off Campus form**

Students are required to have parent/guardian permission to walk off campus after school to go to their home. Students who leave campus are not allowed to return. Please complete the form below:

----- (detach here) -----

\_\_\_\_\_ (print child's name) has permission to leave the LISA Campus after school and walk to an off-campus destination. I understand that he/she is not to loiter any place along Corporate Hill Drive, or walk through any private properties. I agree to hold LISA Academy harmless for any injuries/incidents that may occur while my child is off-campus.

Parent Name : \_\_\_\_\_

Parent Signature : \_\_\_\_\_

Date : \_\_\_\_\_

----- (detach here) -----